ERP Request for Proposal

General Finance

Criterion	Description	Vendor Response	Comments
Dashboard style capability with email alert options where action is required			Enter only values 0,1,2,3,4
Provide reporting for KPI's e.g. based on overdue receivables, customer query volumes, etc	*Standard KPI reporting for Finance should be shared by supplier*		Enter only values 0,1,2,3,4
Option to restrict access to journal based on role, value, posting period, accounts and type of journal			Enter only values 0,1,2,3,4
System to provide Full audit log on master data and transactional data changes on all master and transactional data, supporting exception reporting on changes, and patterns outside of norm			Enter only values 0,1,2,3,4
Need to meet financial reporting and filing obligations in all operating markets	*Specifically covering (but not limited to) UK, Belgium, France, Germany, Italy, Netherlands & Spain.*		Enter only values 0,1,2,3,4
Multi Country/Currency setup	*USD, GBP, Euro, Japanese Yen.*		Enter only values 0,1,2,3,4
Centralised master data creation across entities	*Single version of all Finance Master Data across all companies for Cost Centres, Account Codes, etc.*		Enter only values 0,1,2,3,4
Roles Based Access Control based upon roles and permissions within Finance to allow to demonstrate SOX Controls	*Segregation of Duties across all functionality. Example - Role based month/quarter end controls*		Enter only values 0,1,2,3,4
Creation and Management of Suppliers using Workflow and User Roles	*Include the use of email alerts and KPI reports to monitor Supplier Status*		Enter only values 0,1,2,3,4
Creation and Management of Customers using Workflow and User Roles	*Include the use of email alerts and KPI reports to monitor Customer Status*		Enter only values 0,1,2,3,4

Total Score	0	
Total Possible Score	40	
	0.00	
Standardized Score (normalized to range 0-5)		

Motaclan Limited,
Units 14-15 Erdington Industrial Park,
Chester Road, Birmingham B24 0RD.
Telephone 0121 356 3003.

Motaclan.com
A company registered in England & Wales
Company Number: 06515510
VAT Number: GB945728290

ERP Request for Proposal

Cost Accounting

Criterion	Description	Vendor Response	Comments
Stock should be valued using Standard Costing method			Enter only values 0,1,2,3,4
Purchase Variance should be captured and available for reporting			Enter only values 0,1,2,3,4
WIP Variance should be captured and available for reporting			Enter only values 0,1,2,3,4
Range of utilisation variances should be captured and available for reporting	e.g. PPV, MUV		Enter only values 0,1,2,3,4
Standard cost for purchased items should be based on purchase price and other agreed cost types			Enter only values 0,1,2,3,4
Standard cost for manufactured items should be based upon the material costs of the BOM and operation costs of the Routing in addition to other agreed cost types	Ability to view based on standard batch sizes and lot sizes		Enter only values 0,1,2,3,4

Total Score	**0**
Total Possible Score	**24**
Standardized Score (normalized to range 0-5)	**0.00**

ERP Request for Proposal

Fixed Assets

Criterion	Description	Vendor Response	Comments
Register, Classify and Manage fixed assets	Including integration with Capex budgets, actual spend and GL accounts: -acquisition -retirement -disposal -depreciation (multiple methods, inluding local requirements for Accelerated Depreciation) -write up/down -asset location -tax calculations		Enter only values 0,1,2,3,4
Fixed assets and Purchasing modules are integrated for the purposes of purchasing capital items			Enter only values 0,1,2,3,4
Full Finance integration	Ability to integrate the Fixed Assets module with the General Ledger, Purchasing/Receiving, Contract Management and Accounts Payable modules. All to be done in real-time.		Enter only values 0,1,2,3,4
Ability to assign assets to cost centres so that costs (e.g. depreciation) would be automatically charged to the correct cost centre			Enter only values 0,1,2,3,4
Ability to run reports on fixed assets			Enter only values 0,1,2,3,4

Total Score	**0**
Total Possible Score	**20**
Standardized Score (normalized to range 0-5)	**0.00**

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ERP Request for Proposal

Accounts Payable

Criterion	Description	Vendor Response	Comments
Excel integration for staff expenses	Ability to integrate with expenses tool to create AP invoices for staff expenses		Enter only values 0,1,2,3,4
Automated solution for scanning and processing inbound purchase invoices	Ability to scan an invoice, interpret data, and create an invoice entry and use workflow for approval if not native via integration to 3rd party		Enter only values 0,1,2,3,4
Three way matching (Req/Order, Goods Receipt, Purchase Invoice) with built in tolerances, defined for individual departments	Three way matching between Operations and Finance (for goods)		Enter only values 0,1,2,3,4
Two way matching (Req/Order, Purchase Invoice) with built in tolerances, defined for individual departments	Two way matching between Operations and Finance (for services)		Enter only values 0,1,2,3,4
Vendor payments and remittance management (inc. EFT/BACS/SEPA integration)			Enter only values 0,1,2,3,4
Account classification for reconciliation			Enter only values 0,1,2,3,4
Auto calculate payment due date from receipts of goods/services of invoice			Enter only values 0,1,2,3,4
Generate payment runs and remittance advise in efficent and controlled way	System generated payment runs based upon payment terms and open invoices		Enter only values 0,1,2,3,4
Ability to process non PO invoices			Enter only values 0,1,2,3,4
Ability to idenifty, flag and report duplicate invoices	Create alerts and reports for duplicate invoices		Enter only values 0,1,2,3,4
Ability to handle currency conversion			Enter only values 0,1,2,3,4
Generate electronic remittance advice for all payments made to suppliers			Enter only values 0,1,2,3,4
Solution can generate Aged Creditors listing, at a summary or detailed level			Enter only values 0,1,2,3,4
System should provide tax functionality	Local requirement in some EU countries (e.g. Italy and Spain) need to be supported		Enter only values 0,1,2,3,4

Total Score	**0**
Total Possible Score	**56**
Standardized Score (normalized to range 0-5)	**0.00**

ERP Request for Proposal

General Ledger

Criterion	Description	Vendor Response	Comments
Ability to use secondary ledgers (e.g global & local CoA)	*For example Corporate and Italy within Italian Legal Entity*		Enter only values 0,1,2,3,4
Automation of Inter-Company Journals			Enter only values 0,1,2,3,4
Option to restrict access to journal based on role, value, posting period, accounts and type of journal			Enter only values 0,1,2,3,4
	Total Score	**0**	
	Total Possible Score	**12**	
	Standardized Score (normalized to range 0-5)	**0.00**	

ERP Request for Proposal

Treasury & Cash Management

Criterion	Description	Vendor Response	Comments
Ability to host connectivity with our transactional bankers for statement loads and sending payment files / receiving confirmations			Enter only values 0,1,2,3,4
Autopost and match items on bank rec			Enter only values 0,1,2,3,4
Cash management module pulls AR/AP posted data to facilitate cashflow forecast			Enter only values 0,1,2,3,4
Automation of Inter-Company journal when posting Inter-Company account transfers			Enter only values 0,1,2,3,4
	Total Score	**0**	
	Total Possible Score	**16**	
	Standardized Score (normalized to range 0-5)	**0.00**	

ERP Request for Proposal

Accounts Receivable

Criterion	Description	Vendor Response	Comments
System will support invoice and statement functionality	*To include the ability to create XML sales invoices for local requirements with eInvoicing for Italy and Spain*		Enter only values 0,1,2,3,4
System will provide dynamic checking against customer credit limits			Enter only values 0,1,2,3,4
System will provide rule based automation of customer billing and statements			Enter only values 0,1,2,3,4
System will have the ability to allocate partial and full payment against an invoice			Enter only values 0,1,2,3,4
System will support maintenance and enforcement of customer payment terms with integration between master data and sales and billing processes			Enter only values 0,1,2,3,4
Aged debt and additional credit reporting	*Provide a flexible and valid Aged Debtor report, including DSO and additional credit reporting*		Enter only values 0,1,2,3,4
Credit note and reason code reporting			Enter only values 0,1,2,3,4
Ability to report on billing and payment history for all invoices, adjustments and payments by customer for a user-specified period of time			Enter only values 0,1,2,3,4
Track rebates and discounts			Enter only values 0,1,2,3,4
	Total Score	**0**	
	Total Possible Score	**36**	
	Standardized Score (normalized to range 0-5)	**0.00**	

ERP Request for Proposal

Consolidation & Financial Reporting

Criterion	Description	Vendor Response	Comments
Consolidation and Financial Reporting			Enter only values 0,1,2,3,4
Ability to have journal entries			Enter only values 0,1,2,3,4
Ability to do Inter-Company eliminations			Enter only values 0,1,2,3,4
Calculation of currency translation adjustment (CTA)			Enter only values 0,1,2,3,4
	Total Score	**0**	
	Total Possible Score	**16**	
	Standardized Score (normalized to range 0-5)	**0.00**	

ERP Request for Proposal

Integration

Criterion	Description	Vendor Response	Comments
Integration with budgeting and planning system	Actual data including (but not limited to): GL Entries Finance Dimensions (e.g. Cost Centre)	0	Enter only values 0,1,2,3,4
Integration with Phocas Business Intelligence Tool	Data including (but not limited to): Part cost, part sales, credits, logistics costs	0	Enter only values 0,1,2,3,4
Integration with HR system	Data including (but not limited to): Payroll Data User Setup, management and control	0	Enter only values 0,1,2,3,4
	Total Score	**0**	
	Total Possible Score	**12**	
	Standardized Score (normalized to range 0-5)	**0.00**	